**NSFA Staff Position Request**

Unit

Title

Requested Start Date

Please briefly discuss the nature of this position as it relates to meeting your ongoing departmental needs and indicate if any additional financial obligations will be created if this position is approved.

Provide a statement of job purpose, including essential duties and responsibilities.

Please list the required knowledge, skills and & qualifications.

Can this position meet any partner accommodation needs (describe)?

What are the anticipated space needs? How do you anticipate meeting the space needs?